

## OSHER MEMBERS

YOU'RE INVITED to CONTRIBUTE to SPOTLIGHT, the magazine that celebrates the many talents of CURRENT MEMBERS involved in lifelong learning.

The editors, Arline Heimert and Kevin Clancy, would like to hear from you!

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### SPOTLIGHT features:

- \* Poems
- \* Essays
- \* Memoirs
- \* Research
- \* Commentaries
  
- \* Works of art
- \* Photographs
- \* Short stories

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### GUIDELINES

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- Works submitted cannot have been previously published.
- Maximum Length is approximately 3,500 words.
- All submissions MUST be typed in regular Arial 14 point font, with the exception of poetry, which may be in any 14 pt. script or calligraphy font.

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E-mail your submission to [Marilyn.Blumsack@tufts.edu](mailto:Marilyn.Blumsack@tufts.edu) (preferred mode) or snail mail four copies to:

Spotlight Magazine  
Osher Lifelong Learning Institute at Tufts University  
039 Carmichael Hall  
Medford, MA 02155

- Please include name (as you would like it to appear), mailing address and telephone number with every submission.
- DEADLINE for submissions is: JANUARY 15<sup>th</sup>, 2010
- Accepted work may be subject to minor editing. Not every submission will appear in the next issue of Spotlight.
- Original artwork and photographs can be returned if a self-addressed envelope is included with the submission.

## FORMAT

The following is the format to be used for all submissions.

Font: Arial  
Size: 14 pt.

Title: ALL IN CAPS

Ginger Rogers

- Leave two spaces between author and title. Center align title and author. Omit “By”.
- Begin the first paragraph three spaces below author name.
- Indent five spaces to begin paragraphs. Use single spacing within each paragraph.
- Leave at least 1.25” for the left margin.
- Do not number submissions as the entire document will be paginated at the printer.