

GREETINGS!

The Africana Center, in collaboration with Career Services programs and events, has developed the Ready to Go Toolkit. This program is designed to provide you with opportunities to practice interview and job search techniques that are essential to your future career success.

As Director of The Africana Center, I have met many extraordinary Tufts students. Students who are filled with talent and are invested in the university and the larger, global community. Students who are able to balance their civic involvement and participation in student organizations with fun and entertaining social relationships .

I have met Tufts administrators and faculty members who are committed to helping you excel in your academic studies. And, I have discovered a wide array of campus resources, events and programs that are designed to broaden your perspective and help you affect changes in your sphere of influence and the world beyond Tufts.

I encourage you to take full advantage of all the resources that are available to you at Tufts. By doing this, you will find that your future is ready for you—and you will be Ready to GO!

Sincerely,
Katrina Moore

Stay informed!
Visit [The Africana Center website](#) and [Facebook page](#) for news about upcoming activities and events

Celebrating our History... Shaping our Future.

READY TO GO! Toolkit

Fall 2011



The Africana Center at Tufts University
8 Professors Row
Medford, MA 02155
617-627-3372
Website: ase/tufts.edu/africana
Katrina Moore, Director

NETWORKING PRACTICE SESSIONS

30 Second Commercial: Making a strong first impression is key to a successful interviewing and networking experience. One of the first opportunities to make this impression is often in response to the question "Tell me about yourself." This practice session will help you to develop a commercial that can be used at an interview, in a cover letter or introducing yourself at professional networking events.

Date: October 13

DINING WITH CONFIDENCE

Interviews are often stressful and can be even more stressful when you are expected to eat and talk at the same time. One of the reasons employers take candidates out for lunch or dinner is to evaluate their social skills and to see if they can handle themselves gracefully under pressure.

The **Dining With Confidence** event will provide an opportunity to practice your communication and interpersonal skills with alumni and business professionals as well as your table etiquette in a more relaxed environment.

Date: November 18

ALUMNI NETWORKING

Join us for interactive sessions with alumni to discuss career choices.

"Impact of Race in the Workplace" Alumni-Student Multicultural Connections

Come meet alumni in different positions and talk with them about the impact of race on their leadership roles in their organizations.

Date: October 25

SOPHOMORE CAREER SEMINAR

Sophomore Career Seminar with Nicole Anderson will feature sessions focused on self-assessment, choosing a major, resumes and cover letters, and internship search.

Date: November 18, 2011, 9am—12:30 pm. Registration deadline is November 4th.